

JOB OPPORTUNITY:

YOUTH DEVELOPMENT CO-ORDINATOR

Position Type: Summer Student Job (Canada Summer Jobs Grant)

Wage: \$18/hour

Hours: Full-time (35–40 hours/week)

Duration: 16 weeks

Language Requirement: English

Location: Rockyview Alliance Church, Calgary, AB

About the Role

Rockyview Alliance Church is seeking an enthusiastic and responsible Youth Development Co-ordinator to join our team this summer through the Canada Summer Jobs program. This position offers meaningful work experience in a faith-based, community-centered environment.

You will work alongside staff and volunteers to develop and deliver youth and children's programs that are fun, engaging, and aligned with our values of pursuing Jesus and loving our neighbours.

Responsibilities

- Collaborate with church staff and volunteers to plan and deliver summer programs for children and youth
- Create safe, welcoming environments and ensure all safety protocols are followed
- Develop and organize curriculum and group activities that reflect our mission and engage participants
- Use office equipment (e.g., photocopier, laminator) to prepare program materials
- Assist with social media promotion and digital administration tasks
- Manage and track program budgets (crafts, equipment, outings)
- Help prepare and decorate program spaces to be child- and youth-friendly
- Lead and support participants during activities and events
- Adapt plans as needed using problem-solving and leadership skills

- • Participate in mentoring opportunities to grow in leadership and communication

Skills and Experience

- • Experience working with children and/or youth is an asset
- • Strong organizational and leadership skills
- • Comfortable using technology and social media tools
- • Creative, adaptable, and works well in a team
- • Ability to work in a multicultural and diverse environment

Eligibility (as per Canada Summer Jobs Requirements)

- • Must be between the ages of 15–30
- • Must be a Canadian citizen, permanent resident, or have refugee protection
- • Must be legally entitled to work in Canada

About Us

Rockyview Alliance Church is a vibrant, faith-based community committed to loving our neighbours and pursuing Jesus together. We offer programs for all ages, community outreach events, and spiritual instruction that fosters growth and connection.

To Apply

Please send your resume and a brief cover letter to:

Email: office@rockyviewalliance.com

Tel: 403-280-2239

Website: www.rockyviewalliance.com